



# Rangitoto College

Great Opportunities, Great Students

## International Students

Handbook

# Contents

## Welcome & Pre-Departure

- Welcome – Your Adventure Awaits 03
- International Department Staff 04
- Climate & What to Bring 05
- Packing Your Bags 06
- Health & Insurance 07

## Arrival & Settling into Auckland

- Arriving in New Zealand 08
- New Zealand & Living in Auckland 09
- Culture Shock 10
- What is a Homestay & DCG & Curfews 11
- Living in a Homestay or DCG 12
- Keeping Safe in New Zealand 14
- Driving and Travel 15
- Bus Travel 16

## Starting at Rangitoto College

- Starting at Rangitoto College 17
- General Information 18
- Rangitoto School Timetable 19
- Campus Map 20
- Junior Uniform (Yr 9 & 10) 21
- Senior Uniforms (Yr 11, 12 & 13) 22
- Student Behaviour & Expectations 24
- Guidance Department 27
- Who to go to for Help 28

## Getting Involved

- Sports 29
- Table of Sports 30
- Sports Clubs 32
- Cultural & Performing Arts 33
- Clubs & Activities 34

## Reference & Support

- Frequently Asked Questions (FAQs) 35
- Rangitoto College Socials 37
- School Map 38

*Start  
packing your  
bags—you're  
heading to  
NZ soon!*

# Welcome!

## Your Adventure Awaits

Congratulations on being accepted into the largest high school in New Zealand! Your arrival day is coming up fast, and we cannot wait to welcome you to our international family.



This booklet has everything you need to know about preparing for your trip and settling into life at Rangitoto College. Inside, you will find:

**School Essentials:** Helpful information about school rules, timetables, and daily life.

**Activities:** Fun things to do outside the classroom, including sports and cultural clubs.

**Travel Advice:** Tips on how to explore and make the most of your time in New Zealand.

We want you to have an amazing experience that you will remember forever. Our biggest advice is to try new things and get involved!

Whatever your goals are, we are here to help you achieve them. See you soon!



## ***FOLLOW US***

*To share your adventures while studying  
at Rangitoto College, use the tags*

**Rangitoto College  
MAIN ACCOUNT**



@rangitoto.college/ @rangitotocolofficial/

**Rangitoto College  
INTERNATIONAL**



@rangitoto.college\_int @rangitotointernational

## Quick Facts



### **Excellence**

Ranked internationally among  
global colleges



### **4200+**

Students enrolled from 60+ countries



### **Nationalities**

Over 70 Nationalities at  
Rangitoto College



### **220+**

International Students



### **Sports Available**

40+ Sports Codes Available



### **Arts & Cultural Groups**

75+ Co-Curricular Performing Arts Groups  
alongside 70+ Student-Led Interest Clubs,  
Service Groups, & Cultural Societies

# International Department Staff

The international office is open to students from 8:00am to 4:00pm Monday to Friday, including school holidays. We are here to help you if you have any questions or issues.



**Lynda Lidgard**  
**Director of International Students**

Lynda leads the International Team at Rangitoto College, focusing on global marketing, agent relationships, and student wellbeing to ensure every international student is supported and successful. Lynda is also your acting guardian whilst you are at Rangitoto College studying.

Email: [lynda@rangiworld.co.nz](mailto:lynda@rangiworld.co.nz)



**Victoria Craven**  
**Student Services Coordinator**

Victoria provides frontline support and onboarding for international students, manages Ministry of Education data compliance, coordinates the senior Term 4 Alternative programme, and manages the international website and social media.

Email: [admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz)



**Vanesa Pearce**  
**International Manager**

Vanesa manages student applications, accommodation quality, and global marketing, working closely with educational agents to ensure a seamless enrolment process for prospective families.

Email: [int.manager@rangiworld.co.nz](mailto:int.manager@rangiworld.co.nz)



**Chantal Burnie**  
**International Finance Officer**

Chantal handles international enrolment finances—including Offers of Place, invoicing, and receipts—and manages student insurance policies and claims to ensure complete coverage, pathway letters.

Email: [finance@rangiworld.co.nz](mailto:finance@rangiworld.co.nz)

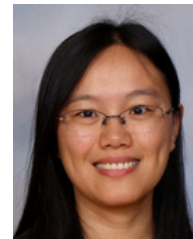
## Accommodation Coordinators



**Anna Leech**  
**Accommodation Coordinator**

Anna manages host family placements to provide a supportive home environment, monitors student wellbeing through regular interviews, and assists students with safely booking approved New Zealand trips and tours.

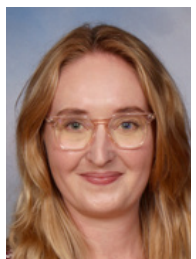
Email: [accommodation@rangiworld.co.nz](mailto:accommodation@rangiworld.co.nz)



**Ivy Lin**  
**Chinese First Language Support**

Ivy offers native-language guidance, interviews, and translation support for Chinese students and their families to keep them connected and supported at Rangitoto College.

Email: [chinese.support@rangiworld.co.nz](mailto:chinese.support@rangiworld.co.nz)



**Victoria Hitchens**  
**Accommodation Coordinator**

Victoria manages host family placements to provide a supportive home environment, monitors student wellbeing through regular interviews, and assists students with safely booking approved New Zealand trips and tours.

Email: [accommodation@rangiworld.co.nz](mailto:accommodation@rangiworld.co.nz)



**Leah Kim**  
**Korean First Language Support**

Leah offers native-language guidance, interviews, and translation support for Korean students and their families to keep them connected and supported at Rangitoto College.

Email: [korean.support@rangiworld.co.nz](mailto:korean.support@rangiworld.co.nz)

## Teaching Staff



**Raewyn Nutsford**  
**International Dean - Yrs 12 & 13**

Raewyn is responsible for all timetable, subject or attendance queries for all international students in years 12 & 13.

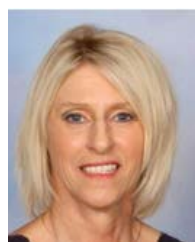
Email: [Raewyn.Nutsford@rangitoto.school.nz](mailto:Raewyn.Nutsford@rangitoto.school.nz)



**Ye Sul Kim**  
**International Dean - Yrs 9 - 11**

Ye Sul is responsible for all timetable, subject or attendance queries for all international students in years 9, 10 & 11.

Email: [YeSul.kim@rangitoto.school.nz](mailto:YeSul.kim@rangitoto.school.nz)



**Julie Strang**  
**Deputy Principal**

Julie is responsible for any disciplinary issues relating to behaviour and attendance.

Email: [Julie.Strang@rangitoto.school.nz](mailto:Julie.Strang@rangitoto.school.nz)

### **We are here to help you:**

**Phone:** (09) 477 0150

**Email:** [admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz)

**Homestay Email:** [accommodation@rangiworld.co.nz](mailto:accommodation@rangiworld.co.nz)

**Emergency /After hours:** 0800 563 263

**Police:** 111 (Police/Fire/Ambulance)

**Address:** 564 East Coast Road, Mairangi Bay, Auckland

**Website:** [www.rangitoto.school.nz/international/](http://www.rangitoto.school.nz/international/)

# Climate & What to Bring

---

## Climate

New Zealand is a temperate country and we do not have extreme weather variations. In summertime, Auckland temperatures are between 22-27 degrees. Winter temperatures are between 10-15 degrees. The coldest and wettest months are June-August and the warmest months are December-March. It never snows in Auckland although it does snow in the Central Plateau area (Mt Ruapehu) and in the South Island.

While these temperatures are the norm, the weather in New Zealand can change unexpectedly as cold fronts or tropical cyclones quickly blow in. We say that sometimes you can experience “four seasons in one day”. Because of this, you should be prepared for sudden changes in weather and temperature, especially if you are going hiking or doing other outdoor activities.

*Wear lots of  
layers as the  
weather changes  
often in  
Auckland!*



## What to Bring

Below are items we suggest you bring to New Zealand. Depending on the time of year you are coming, will depend on what you bring:

### Spring/Summer (Oct – April)

We suggest packing swimwear, a sunhat, sunglasses, sunscreen, shorts, t-shirts, a warm jumper, a light raincoat, walking shoes, and jandals (sandals).

### Autumn/Winter (May – Sept)

Please bring a warm waterproof jacket, sweaters, jeans, long-sleeve shirts, a scarf, a warm hat, gloves, and good walking shoes.

## Miscellaneous Items

For all seasons, we also recommend bringing an umbrella, toiletries, a towel, and photos or personal items to make your bedroom feel like home.

## Important Reminders

Please note that if you bring valuable electronics (like a laptop, phone, or camera), you must bring a copy of the receipt or proof of purchase. If these items are lost or stolen, insurance companies will not pay for them without this proof.

Additionally, if you have a current medical condition, you **must inform** us before you arrive. This is necessary for your health insurance and ensures we can give you the best medical support if you become unwell.

# Packing Your Bags

As you pack your bags to begin your adventure in New Zealand, remember to bring a few things that remind you of home.

Feeling homesick is completely normal, especially if it is your first time away from friends and family. One of the easiest ways to make your new bedroom feel comfortable is to bring photos of your loved ones. Put them where you can see them easily, and remember that everyone back home is supporting you and cheering you on!

It is also important to find regular ways to keep in touch with family and friends at home. Sometimes, you just need to talk to someone who knows you well and understands how you feel. Staying connected with home will also make it much easier when you eventually return.

We are so excited to welcome you to Rangitoto College! While packing your life into a suitcase can feel overwhelming, try to take it one step at a time and focus on the incredible journey ahead. You are about to start an unforgettable experience filled with new friends, amazing sights, and lifelong memories. As you double-check your packing list and say your final goodbyes, please know that a wonderful support team and a beautiful country are waiting for you.

**Safe travels, get ready for an amazing time, and we cannot wait to meet you very soon!**



*Check out the handy hints in  
this booklet to help you learn  
about your NZ experience*

# Health & Insurance

Rangitoto College has a Health Centre which is located just down the corridor from the International Department. If you are unwell during school hours, you can visit the Health Centre.

If you are unwell, you should advise your teacher who will write you a note to go and see the Health Centre. The school nurse will decide if you need to rest, return back to class or go and see a doctor, Accident and Emergency or go home.

- If you are going home, your parent, DCG or homestay family will be phoned to see if they can come and pick you up from school.
- If they are unable to come and pick you up you may be able to get yourself home or if it is urgent, the International Department can sometimes help.



## Medical Appointments

Where possible appointments for doctors, dentists etc should always be made outside of school hours. You must never leave the grounds without permission from one of our staff and signing out of school.

If you need to attend an appointment during school hours, you need to bring a note from your parent/caregiver and give it to your tutor teacher at the start of the day. When you leave the school for an appointment you need to sign out at the attendance office.

## Medication

*Your host family can help you get to the doctor if need be.*

If a student is required to bring prescription medication to school, it should be given to the Health Centre and will be made available as prescribed. Legislation requires that the medication be presented in its original packaging with the pharmacy label in place, and preferably written in English, to show the student's name, the name of the medication, the dose, the expiry date, and the reason for its use.

*It is very important that any medical conditions or medications taken have been declared on your enrolment form. Failing to do so can result in your enrolment at Rangitoto College being terminated and you having to return to your home country.*

## Physiotherapist

The school offers an on-site physiotherapy service to support students with injury management and recovery. Click [here](#) for more information.



On-site  
Physio

## Accessing the Physiotherapy Services

- Students must first have their injury assessed.
- Assessments are available daily before school, 8.00 am – 8.40 am (no appointment required).
- After the assessment, the Physiotherapist will complete a Student Physio Appointment Record, which outlines the first 2–3 appointment times. Additional sessions are scheduled weekly as needed to complete treatment.

## Insurance

All international students must hold valid travel and medical insurance while in New Zealand. This insurance allows you to claim back money spent on doctor visits if you get sick, and covers lost or accidentally damaged property.

If you need to make a claim, please see our International Finance Officer. To process your claim, the insurance company will need you to provide your doctor's consultation notes and all payment receipts, so please keep these safe.

# Arriving in New Zealand

We recommend arriving just a couple of days before school starts. Arriving too early can feel lonely, as most New Zealand host parents work during the day. Please note that late arrivals are not permitted; our orientation programme during the first few days is vital for helping you settle into school life.

## Arrival at Auckland Airport

Rangitoto College will arrange an airport transfer to pick you up from Auckland International Airport and take you directly to your homestay. After collecting your luggage and passing through passport control and biosecurity checks, exit the doors into the main arrivals hall. Your driver will be waiting on the left side holding a sign with your name on it.

We primarily use: **Premier Transfers** and **Chez Shuttles**, though some host families may choose to pick you up themselves.

Please email your flight details to [accommodation@rangiworld.co.nz](mailto:accommodation@rangiworld.co.nz) as soon as your booking is confirmed. When checking your tickets, keep in mind that New Zealand is one of the first countries to enter each new day, so your arrival date may show a day ahead!

Auckland Airport is relatively small and easy to navigate, but if you do get lost or experience an emergency, please do not leave the terminal.

Call our free, **24-hour international student emergency number** immediately at **0800 563 263**.



**DO NOT  
LEAVE THE  
AIRPORT!**

## Passports & Visas

When entering New Zealand, you must carry a passport that is valid for at least six months beyond your intended departure date.

You will need to complete a New Zealand Traveller Declaration (NZTD) before passport control. While paper declaration forms are available during your flight or on arrival, it is highly recommended that you complete this online or via the NZTD app prior to flying. After clearing passport control, collect your baggage and head to the exits. Choose the green exit if you have nothing to declare, or the red exit if you are carrying items or cash (over \$10,000 NZD) that must be declared.

Do not bring any food into New Zealand without declaring it, or you will face an instant biosecurity fine starting from \$400 NZD.

It is compulsory for all international students to hold a valid visa that explicitly names Rangitoto College. Students studying in New Zealand for less than 12 weeks may use a Visitor Visa; otherwise, a Student Visa is required.

You can conveniently apply for your Student Visa online directly through Immigration New Zealand. Full visa details and requirements can be found on the **Fee Paying Student Visa** page. If you have any further questions, please contact Victoria Craven in our International Office at [admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz).



**Go safely, bring  
your curiosity, and  
get ready to make  
memories that will  
last a lifetime. See  
you at orientation!**

# New Zealand & Living in Auckland

New Zealand is a very popular destination with international students. We have an excellent educational system in our schools, universities, and polytechnics and they are internationally recognised around the world. New Zealand is an ideal place to study and travel. We have sophisticated cities, beautiful beaches, rugged coastlines and snow-capped mountains. New Zealand offers opportunities to try many different activities like bungee jumping, sky diving, skiing (in both the North and South Island) as well as many more.

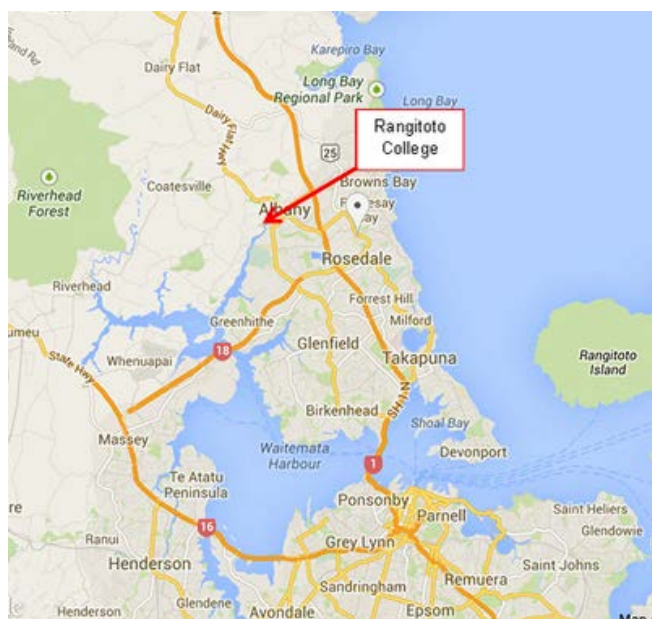
## Auckland City

Auckland is the largest city in New Zealand with around 1.66 million people. The sea and many extinct volcanoes surround the city, which has created a beautiful natural landscape. Auckland is a very multicultural city and people from all over the world come to visit, study and work here. There are a number of museums, markets and festivals as well as a wide variety of restaurants, cafes and shops. There is always something different to see or do in Auckland! To check out the latest events in your new city, visit [www.eventfinder.co.nz](http://www.eventfinder.co.nz)



## North Shore City

Rangitoto College is situated on the North Shore of Auckland, which is connected to the city centre by the Harbour Bridge. The North Shore is a beautiful part of the city and has many beaches and parks to enjoy. The main shopping centres on the North Shore are located in Albany, Takapuna and Glenfield. The North Shore is quite safe, although do take care when travelling alone after dark. The public bus system is easy to use and the Northern Busway allows super quick access to the city.



Mairangi Bay Beach

# Culture Shock

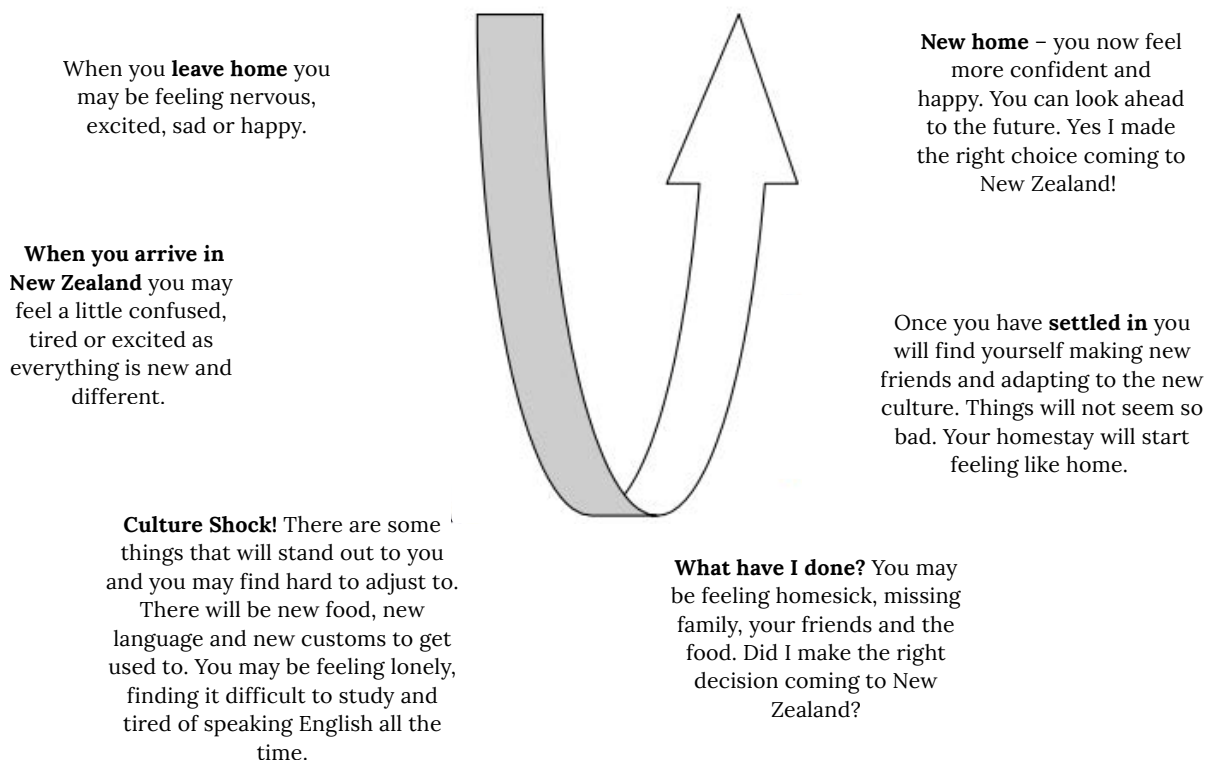
Culture shock is simply a common way to describe the confusing and nervous feelings a person may have after leaving a familiar culture to live in a new and different culture. When you move to a new place, you're bound to face a lot of changes & challenges. That can be exciting and stimulating, but it can also be overwhelming. You may feel sad, anxious, frustrated, and want to go home at times.

Moving to a new country is a major milestone. While it brings plenty of excitement, leaving behind a familiar culture can also trigger "culture shock"—a completely normal feeling of confusion, anxiety, or homesickness. You will likely meet people with very different values, communication styles, and beliefs than your own. While navigating these differences can feel overwhelming at first, the good news is that culture shock is completely normal and only temporary.



To help yourself adjust, try to dive into the local community. It can be tempting to isolate yourself or stick only to students from your home country, but connecting with locals is incredibly rewarding. Most people will be happy to share their culture and answer your questions. Don't worry about making mistakes; when you show a genuine eagerness to learn, people will gladly meet you halfway.

At the same time, remember to stay connected with family and friends back home. Having a support system that truly knows you, can ground you when things feel unfamiliar, and it makes transitioning back home much easier later on. During your first few weeks, you might experience a rollercoaster of emotions, but rest assured that these feelings are entirely natural and will pass as you settle into your new home.



*It is completely normal to feel homesick. Keep a good balance by staying in touch with family back home, but also pushing yourself to try new activities here at Rangitoto. Staying busy is one of the best ways to beat it! Come have a chat with the International Team or your Dean.*

*We have helped lots of students through this and are always here to listen!*

# What is a Homestay?

---

Your homestay experience means living with a New Zealand family who will embrace you as one of their own children.

You can look forward to a warm, hospitable environment where all your basic needs are covered—including daily meals, bedding supplied, washing facilities.

A big part of the experience is simply being involved in your family's day-to-day life.

Upon arrival, your hosts will show you around the house.

Take this opportunity to ask a few initial questions so you can feel confident about the household routines right from the start.



# What is a Designated Caregiver (DCG)?

---

Your DCG experience means living with a relative or close family friend of your family that you have known for a while. This is a private arrangement between your family and the DCG directly.

The DCG is required to provide 3 meals a day as well as laundry facilities and a warm welcoming environment for you to be part of their family. Your parents pay the DCG rather than Rangitoto College. A DCG **must** be approved by the school and visited just like a normal homestay family before you move into their house. If you have any problems in your DCG you can talk to the accommodation department but it is really the responsibility of your parents to help.

# Curfews

---

Below are the curfew times that we suggest our homestay families follow. Some families have their own rules in their homes so please discuss this when you arrive.

| AGE               | SUNDAY-THURSDAY                                                                                                    | FRIDAY            | SATURDAY          |
|-------------------|--------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| 13 YEARS          | TO BE AGREED BETWEEN THE HOST FAMILY AND THE STUDENT. RANGITOTO COLLEGE RECOMMENDS A CURFEW OF NO LATER THAN 9 PM. | UNDER SUPERVISION | UNDER SUPERVISION |
| 14- 15            |                                                                                                                    | 10 PM             | 10 PM             |
| 16 YEARS AND OVER |                                                                                                                    | 11PM              | 11PM              |

- Always check with your homestay family before you go out at night and on the weekend
- Always keep in touch with your homestay family by phone (Remember to keep your phone charged!)
- Don't stay up too late on your devices. We recommend bed time to be no later than 11pm on school nights
- Make sure you get enough sleep so you can concentrate at school

# Living in a Homestay or DCG

---

Most of the international students attending Rangitoto College will live with a homestay or a DCG family while in New Zealand.

If you are in a homestay we will have carefully selected your family to match some of the preferences you wrote in your enrolment application. While you are living with a homestay you will expect to be treated as a normal family member (this includes helping around home!) and you will experience a 'kiwi' lifestyle.

Life in New Zealand can be very different from living in your own country. Here are some guidelines to help you adjust.

Please remember that it is important to respect your homestay family and communicate with them. If you have any questions, just ask. Good communication is key to a successful homestay experience.

## Family Situation

You may be living in a family with one parent or two parents. In either case, it is quite common for both the mother and father to be working. You will always have your own bedroom but you may need to share a bathroom with other family members. New Zealand families do not tend to have maids or house cleaners, so you will have to help out around the house and make sure you keep your own room clean and tidy.

## Laundry / Washing

When you arrive, please talk to your homestay family about how they do the laundry. They will usually do it for you, but they will not come and collect it from your room. There is usually a washing basket that you will put your dirty clothes in if you want them to be washed.

## Food

Food is a big part of settling in! A great way to start is by heading to the supermarket with your host parents to point out some of the foods you like to eat.

In New Zealand, the main meal of the day is usually dinner in the evening, so it's important to eat a hearty breakfast before heading to school each morning. On weekends, lunches and dinners tend to be much more casual and relaxed.

Most New Zealanders (Kiwis) eat "international" food and international food supplies are available in most of our supermarkets and grocery stores.

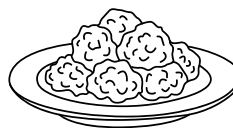
**Your host family (Homestay or DCG) is required to provide all meals:**



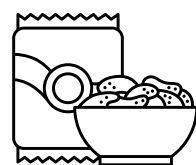
**Breakfast**



**Lunch**



**Dinner**



**Some Snacks**

If you ever have any worries about food and feel nervous talking to your host family about it, please come and chat with our Accommodation Coordinators. We are always here to help!

*Please tell your homestay or DCG family if you are still hungry!!*

## Cellphones & Internet Use

You must carry your cellphone with you while you are living in New Zealand. This is for your safety so that your host family and the International Department can contact you at any time. Bring your cell phone from your own country and buy a SIM card in New Zealand.

*You must NOT use your phone at school from the moment you enter the grounds until you leave at the end of the day. Under New Zealand law, schools are legally required to ensure students do not use or access cell phones during the school day.*

Nearly all our homestay families will have unlimited broadband. However, make sure that you are only using it appropriately and within the times discussed with your homestay family. Ask your family if there are any restrictions for times at your house when you arrive.

## Homestay Problems

If you are unhappy with your homestay placement, we will ask you to first try and work things out. Often issues can be solved just through communication and compromise. If this still doesn't work, we will do our best to move you to another suitable family. We do require 1 weeks' notice if you or the host family decide to make a change. We do not allow moves within the first term unless there are special circumstances.

## Overnight Stays with another Rangitoto College Homestay Family

You are allowed to have sleepovers with other international students who are staying at a homestay family of Rangitoto College

- Your homestay needs to call the other homestay family to discuss it is ok with them
- You can ask your homestay to drop you off and/or pick you up if they are available or otherwise you can catch the bus as they are generally located near your homestay family.
- Your homestay will need to email the international department to let them know you are having a sleepover.

## Smoking, Vaping, Alcohol and Drug Use



### Alcohol

- It is illegal to purchase or supply alcohol to anyone under the age of 18 years
- It is against the school rules to drink alcohol under 18 years of age.



### Smoking & Vaping

- In NZ, it is illegal to buy cigarettes or vapes if you are under 18 years of age.
- It is against the school rules for you to smoke or vape as an international student at Rangitoto College, or while in a Rangitoto College school uniform.

If you are involved with the police due to your actions whilst as an international student, your visa could be at risk and therefore your enrolment could be at risk of being terminated.

## Handy Hints:

- Carry your phone with you when you are out, and make sure it has plenty of battery
- You must NOT use your phone at school from the moment you enter the grounds until you leave at the end of the day
- Once you get your NZ mobile number, please email it to [admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz) so we can update your student records



# Keeping Safe in New Zealand

New Zealand is widely known as one of the safest, friendliest, and most peaceful countries in the world. However, just like anywhere, it's important to be smart and look out for yourself. Here are some top safety tips to keep in mind while enjoying your time here:



## Out and About in the City

The North Shore of Auckland is generally very safe, but common sense goes a long way.

- **Stick Together:** If you are out at night, always stay with a group of friends and keep to well-lit areas.
- **Keep Hosts Informed:** Always tell your homestay family or caregivers where you are going, who you are with, and when you will be home.
- **Protect Your Gear:** Don't leave your phone, laptop, or bag unattended in public places.

## Water & Beach Safety

New Zealand has beautiful beaches, but the ocean can be unpredictable and has strong hidden currents (called rips).

- **Swim Between the Flags:** At the beach, always swim between the red and yellow flags. This is the area monitored by surf lifeguards and the safest area to swim.
- **Never Swim Alone:** Always swim or surf with a friend, **never** by yourself.



*Always swim here!*

## Sun Safety (Slip, Slop, Slap & Wrap!)

The sun in New Zealand is extremely strong due to low air pollution and a thin ozone layer, meaning you can burn very quickly.

- Slip on a long-sleeved shirt and slip into the shade.
- Slop on plenty of broad-spectrum SPF 30+ sunscreen before going outside.
- Slap on a sunhat with a wide brim.
- Wrap on a pair of close-fitting sunglasses.

## Who to Call in an Emergency

- **111:** This is New Zealand's free emergency number for the Police, Fire Service, or Ambulance. Only call this if it is a real emergency.
- **105:** Use this number to report non-emergencies to the police (like a lost wallet).
- **0800 563 263:** Save this! This is the 24-hour emergency number for Rangitoto College International Students. A staff member is always holding this phone to help you.

*111 Emergency*  
*105 Non-Emergency*



# Driving and Travel

## Driving / Travelling in a Car

**No Driving:** You are **NOT** allowed to drive or own a motor vehicle or motorbike whilst you are enrolled as an international student at Rangitoto College.

**Day Trips:** Travelling outside of Auckland in a car with other teenagers for day trips is strictly not allowed. If you want to go on a day trip, you must be accompanied by a responsible adult who has held their full driver's license for more than 2 years.

**Seatbelts:** It is compulsory at all times when travelling in a car in New Zealand that you **MUST** wear a seatbelt. This law applies whether you are sitting in the front or the back seat of the vehicle.

**Helmets:** If you ride a bicycle in New Zealand, you **MUST** wear a safety helmet. This is the law, and the police can stop you and issue a fine if you are not wearing one. If you plan to ride a scooter (or e-scooter), we strongly recommend that you also wear a helmet for your own safety.

**Security:** Always lock your bike or scooter whenever you are not using it, as they can unfortunately be stolen.

## School Travel Policy

Whilst you are an international student you will not be allowed to go on any unsupervised overnight excursions/trips. Permission for supervised travel must be given by the international accommodation team for any overnight trips unless organised by the school or host family. You will need to get the travel permission form signed off by your natural parents for any overnight trips.

There are numerous tour companies that provide amazing tours over the school holidays and in the weekends that you may want to go on. Some of these companies are as follows:

- **The Student Tours**
- **Students on Tour**
- **NZ Educational Tours**
- **Aotearoa Surf**
- **NZ Surf Academy**
- **Kiwiana Tours**

To see the full list check out our International website [here](#):

## Things to do Around Auckland

Here are some ideas of things you can do in the weekends. You can always come and see us in the International Department for some more information:

- Explore the Sky Tower & CBD
- Catch a Ferry to Rangitoto Island
- Walk Up a Volcano (Maungawhau / Mt Eden)
- A Day Trip to Waiheke Island
- Visit Auckland Zoo
- Spend the day at one of the many beaches
- Go to a sporting event at North Harbour Stadium or Eden Park
- Go on a coastal or bush walk
- Go shopping at one of the Big Five malls around Auckland
- Join the local gym
- Check out Snow Planet or Tree Adventures
- Try out some of the over 4,000 restaurants and cafes in Auckland



*Please note you are **NOT** allowed to travel outside Auckland or overnight on your own or with friends.*



# Bus Travel

Most students live about 20 to 30 minutes away from school and take one or two buses each day. Please expect to catch the bus to and from school, as this is very common for students in New Zealand.

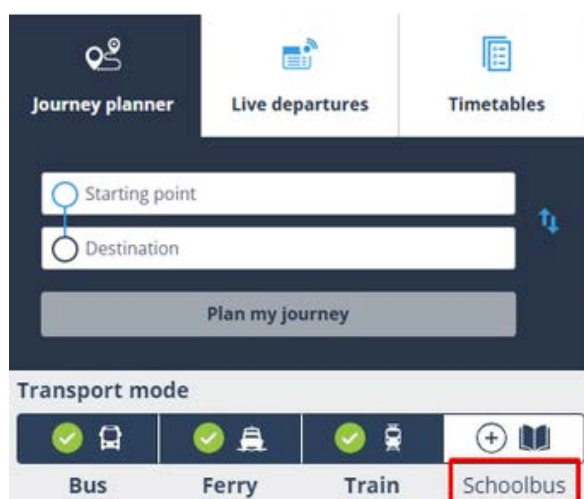
Public buses here are safe, clean, and easy to use. We recommend asking your homestay family to show you the closest bus stop so you can get familiar with the route before your first day of school.

For timetables, routes, and maps for Auckland's buses, trains, and ferries, you can check the Auckland Transport website at [at.govt.nz](https://at.govt.nz). We highly recommend downloading the **AT Mobile app** on your phone as well, which makes it very easy to plan your daily journeys and see exactly when your next bus is arriving.



If you travel regularly, you should buy an **AT HOP card**. This is a reusable, prepaid smartcard used to pay for travel around Auckland. Using an AT HOP card is much cheaper than paying with a credit card or mobile phone. To use it, simply tag on by holding the card flat against the reader when you get on the bus, and tag off against the reader when you get off. Make sure to register your card online so you can top it up easily and apply for student discounts!

## Download the AT Hop App



## School Bus Timetables

Click [here](#) to view the school bus timetables.

## Top Up your AT Hop Bus Card

To top up your card or purchase your card in person you can go to any of the AT HOP retailers listed in the following link [here](#)

## Registering your AT Hop Bus Card

Click [here](#) for a link to instructions on how to register your AT HOP Card and how to receive student discounts on Auckland Transport (Buses, Trains and Ferries). You will need your student ID card as proof of eligibility when you register. You will receive your student ID card 1-2 weeks after your arrival.

## Students 16 to 19 years old:

Click [here](#) to find out how to apply for discounted fares for Auckland High School students aged 16 to 19 years of age.

## Students 15 years or younger:

Click [here](#) to find out how to apply for discounted fares for Auckland High School students 15 years or younger.



*Your host family can help you organise all this when you arrive*

# Starting at Rangitoto College

To help you settle in, we hold a comprehensive orientation programme during the first few days of Terms 1, 2, and 3. During orientation, you will take an English (ESOL) placement test, tour the campus, and receive your class timetable. Please don't hesitate to ask questions, chances are other students are wondering the same thing!

On your first few days, please make sure to bring a packed lunch, a water bottle, your laptop or digital device, and a pen and paper so you are fully prepared to get started.

## What to expect at Orientation

Most of our new international students start in Term 1 or Term 3, so we run a two-day orientation programme at these times. Students who arrive at other times of the year will also receive a welcoming orientation, but it will be shorter because fewer students will be starting together. We always send orientation details to your host families as well, so you will know exactly what to do, where to go, and what to bring on your first days of school.

### Orientation includes:

- An introduction to the staff who work with international students
- A traditional Māori welcome (pōwhiri) followed by morning tea
- An ESOL (English) language test to help place you in the correct classes
- Useful information about the school (including sports teams, the library, music groups, uniforms, and school rules)
- Important information about daily life in New Zealand
- Exciting information about travel opportunities around the country
- Practical advice on how to make the most of your time at school and with your homestay family
- A review of your timetable to ensure you have the correct classes
- A guided tour of the school campus with local students
- Fun group activities to build connections

## Uniforms

Students in Years 9 to 12 are required to wear the Rangitoto College school uniform. Students in Year 13 do not wear a uniform but must wear appropriate clothing for school.

Please do not worry if you do not have your uniform ready for orientation day. New international students are not expected to wear a uniform during their first few days. You will have the first week to visit the uniform shops, get organised, and purchase the necessary items.

Host families and designated caregivers (DCGs) can help you organise your uniform, which you can choose to buy new or second-hand. New uniforms can be purchased from the school Uniform Shop, and good quality second-hand options are available at the Second-hand Uniform Shop (open every Friday at lunchtime).

*All new international students are required to attend our orientation programme. This is a vital first step to help you settle into school life, learn your way around the college, and get ready for an amazing term ahead.*

## Handy Hints:

- Orientation will take place during your first 2 days at school
- Don't worry if you don't have your new uniform for orientation day
- 2<sup>nd</sup> hand uniform shop is open every Friday at lunchtime
- Every new International student will sit an English test on their first day of orientation

## Helpful QR Codes for Tours & Trips



The Student Tours



Students on Tour



NZET



[NZEE](#)



NZ Surf Academy



Aotearoa Surf

# Starting at Rangitoto College

## Handy Hints:

- Don't buy your stationery until your subjects are confirmed
- Make sure you bring a device with you - we recommend a laptop or Chromebook
- There are two canteens "Tuck Shops" for you to buy lunch from if you want to

## Helpful QR Codes



BYOD



SPORTS



MUSIC



ARTS



DRAMA



DANCE



CLUBS

## Stationery

We will give you a list of the stationery you will need for each subject on your first day of school. We recommend that you purchase your stationery only after your subjects have been confirmed, at which point you will need to buy your own personal items such as pens, pencils, rulers, and calculators. You will also be given textbooks for each subject. International students do not have to pay for school textbooks as these are included in your tuition fees.

## Bring your own Device (BYOD)

All students **must bring their own device** to school because some work is completed online and homework tasks are often submitted through our online system. The best options are Chromebooks, notebooks, and laptops. We do not recommend tablets or iPads because they do not have the same functionality, which makes it difficult for students to do their work.



## Exams

At Rangitoto College, all senior students (Years 11, 12, and 13) sit NCEA exams, which are recognised by universities and high schools worldwide. While there is a fee to sit these exams, we have incorporated this cost into your international tuition fees, so there is no extra charge. These examinations are compulsory for long-term senior students. For more information about NCEA, please visit the [NZQA website](#).

## School Canteen

At Rangitoto College we have two cafeterias for the students. We call them "Tuck Shops". You can buy snack food at morning tea (interval) and at lunchtime. There is a range of hot and cold food available to purchase. New Zealand schools do not have sit down cafeterias like in many other countries.

## Sports & Cultural Activities

There are over 70 sports, clubs, and activities you can join at school! The more involved you get, the easier it will be to make new friends. Our application form lists many of these so you can indicate your interests, but please note this does not automatically sign you up. Don't panic if you didn't select any - once you arrive, we will help you sign up for activities.

Every day, the school publishes the "**Daily Notices**" This is an online update that tells all students what is happening around the school, including when and where to sign up for sports teams, cultural clubs, or music groups. Make sure you read the Daily Notices every single day so you do not miss out on anything exciting.

We highly recommend getting involved in any group or activity that interests you during your time at Rangitoto College. Our school has so much to offer, and it is the absolute best way to meet new people and try new things. To help you get started, we have included details about both in-school clubs and outside-school activities later in this booklet!

# General Information

## Term Dates 2027

**Term 1:** 28 January – 9 April

**Term 2:** 27 April – 2 July

**Term 3:** 19 July – 24 September

**Term 4:** 11 October – 10 December

## Term Dates 2028

**Term 1:** 26 January – 13 April

**Term 2:** 1 May – 7 July

**Term 3:** 24 July – 29 September

**Term 4:** 16 October – 5 December

## Computer Login Information

Your username will be your student ID number. Within the first week of your arrival, your login details and password will be emailed to the personal email address you provided during enrolment.

## Student ID Cards

Your ID photo will be taken within the first few days of your arrival. Your ID card will be issued soon after. You can use this card to get student fares on school buses, as well as discounts at places like the cinema and the gym. This card is also compulsory to carry around school as it is used for access to some printers and buildings. If you lose your ID card, please see Victoria Craven in the International Office.



## Attendance

All student absences must be submitted with a reason through the **Parent Portal** by your homestay family, caregiver, or parent. Alternatively, an explanation email can be sent directly to the Attendance Officer at [absence@rangitoto.school.nz](mailto:absence@rangitoto.school.nz). Please include the following details in your email: your full name, student ID number, tutor class, the reason for your absence, and the number of days you will be away. If an absence is not explained, you will automatically be marked as truant and a detention will be issued.

## Gear Locker Access

Students are responsible for dropping off and collecting their own sports gear during the designated times listed below. Please ensure all gear is collected in time for any after-school sporting commitments, as reception and other staff will not be available to open the gear locker outside of these hours:

**Morning:** 8:00–8:40am

**Lunch:** 2:00–2:10pm

**After school:** 3:20–3:30pm

## Part-Time Work Rights (Years 12 and 13 Only)

Students in Years 12 and 13 may work part-time (up to 25 hours per week) during the school year and full-time during holidays. Before starting a job, you must apply to Immigration New Zealand for a Variation of Conditions to add work rights to your student visa. To apply, you need a written letter of permission from both your parents and the school. See Victoria Craven in the International Office for help with your school letter. Anyone working in New Zealand must have a tax number. You can apply for an IRD number online via the Inland Revenue website or in person at a local AA Centre.

## Handy Hints:

- Orientation: Make sure you don't miss it
- Absences: Must be reported by your host family/parent via the Parent Portal
- Canteens: We call them "tuck shops" at school
- Student ID: Gives you cheaper bus fares and local discounts

## Helpful QR Codes



ATTENDANCE



PARENT  
PORTAL

# Rangitoto School Timetable

Rangitoto College uses a six-day timetable with five class periods each day.

Every morning begins with Tutor Class. You must attend this every day, as your teacher will take your attendance and share important daily school news.

Once a week, you will have a Year Level Assembly instead of Tutor Class. On that day, you must go directly to the school Auditorium at 8:40 am. We will help you check your timetable when you arrive so you know exactly which day your assembly is on! Assemblies are held on:

- Monday: Year 9
- Tuesday: Year 10
- Wednesday: Year 11
- Thursday: Year 12
- Friday: Year 13

| Start time                       | Day 1                 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 |
|----------------------------------|-----------------------|-------|-------|-------|-------|-------|
| 8:40am-9:00am (20)               | Tutor period          |       |       |       |       |       |
| 9:00am-10:00am (60)<br>Period 1  | A                     | F     | E     | D     | C     | B     |
| 10:00am-10:05am (5)              | Transition time       |       |       |       |       |       |
| 10:05am-11:05am (60)<br>Period 2 | B                     | A     | F     | E     | D     | C     |
| 11:05am-11:30am (25)             | Break 1 - Morning Tea |       |       |       |       |       |
| 11:30am-12:50pm (80)<br>Period 3 | C                     | B     | A     | F     | E     | D     |
| 12:50pm-12:55pm (5)              | Transition time       |       |       |       |       |       |
| 12:55pm-1:35pm (40)<br>Period 4  | D                     | C     | B     | A     | F     | E     |
| 1:35pm-2:15pm (40)               | Break 2 - Lunch       |       |       |       |       |       |
| 2:20pm-3:20pm (60)<br>Period 5   | E                     | D     | C     | B     | A     | F     |

Your **Tutor Teacher** is one of the most important people you will meet at the college. You will see them every morning during Tutor Time, and they are here to support and guide you as you settle into school life. If you or your parents ever have any questions, worries, or need help, your Tutor Teacher is always the first person you should speak to or email.

## Example of a Students 6 Day Timetable

Within your first few days of arrival, you will be given your Rangitoto College individual timetable.

This timetable is an example of how your timetable will show your subject choices, teachers, and classrooms. It also outlines your Tutor Class information.

### Example:

- Tutor Room = A2
- On Day 1, Period 1, the classroom is E5
- On Day 3, Period 5, this student has Science in room S7

|       | Tutor (8:40 - 8:55)                                          | Pd 1 (9:00 - 10:00)                                                           | Pd 2 (10:05 - 11:05)                                                          | Pd 3 (11:30 - 12:50)                                                          | Pd 4 (12:55 - 13:35)                                                          | Pd 5 (14:20 - 15:20)                                                          |
|-------|--------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Day 1 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Miss Tracy Solea<br>Year: 11 Class: A1<br>Room: E.5<br>English                | Ms Emily Chang<br>Year: 11 Class: B1<br>Room: A.7<br>Chinese                  | Mrs Amber Aratema<br>Year: 11 Class: C4<br>Room: S.7<br>Science               | Miss Nancy Wong<br>Year: 11 Class: D2<br>Room: M.2<br>Mathematics for Algebra | Mrs Sherilee Penty<br>Year: 11 Class: E1<br>Room: C.2<br>Economics            |
| Day 2 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Mrs Ana Perez-Kuroki<br>Year: 11 Class: F1<br>Room: S15<br>Science Extension  | Miss Tracy Solea<br>Year: 11 Class: A1<br>Room: E.5<br>English                | Ms Emily Chang<br>Year: 11 Class: B1<br>Room: A.7<br>Chinese                  | Mrs Amber Aratema<br>Year: 11 Class: C4<br>Room: S.7<br>Science               | Miss Nancy Wong<br>Year: 11 Class: D2<br>Room: M.2<br>Mathematics for Algebra |
| Day 3 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Mrs Sherilee Penty<br>Year: 11 Class: E1<br>Room: C.2<br>Economics            | Mrs Ana Perez-Kuroki<br>Year: 11 Class: F1<br>Room: S15<br>Science Extension  | Miss Tracy Solea<br>Year: 11 Class: A1<br>Room: E.5<br>English                | Ms Emily Chang<br>Year: 11 Class: B1<br>Room: A.7<br>Chinese                  | Mrs Amber Aratema<br>Year: 11 Class: C4<br>Room: S.7<br>Science               |
| Day 4 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Miss Nancy Wong<br>Year: 11 Class: D2<br>Room: M.2<br>Mathematics for Algebra | Mrs Sherilee Penty<br>Year: 11 Class: E1<br>Room: C.2<br>Economics            | Mrs Ana Perez-Kuroki<br>Year: 11 Class: F1<br>Room: S15<br>Science Extension  | Miss Tracy Solea<br>Year: 11 Class: A1<br>Room: E.5<br>English                | Ms Emily Chang<br>Year: 11 Class: B1<br>Room: A.7<br>Chinese                  |
| Day 5 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Mrs Amber Aratema<br>Year: 11 Class: C4<br>Room: S.7<br>Science               | Miss Nancy Wong<br>Year: 11 Class: D2<br>Room: M.2<br>Mathematics for Algebra | Mrs Sherilee Penty<br>Year: 11 Class: E1<br>Room: C.2<br>Economics            | Mrs Ana Perez-Kuroki<br>Year: 11 Class: F1<br>Room: S15<br>Science Extension  | Miss Tracy Solea<br>Year: 11 Class: A1<br>Room: E.5<br>English                |
| Day 6 | Miss Jessie Meng<br>Year: 11 Class: SB<br>Room: A.2<br>Tutor | Mrs Emily Chang<br>Year: 11 Class: B1<br>Room: A.7<br>Chinese                 | Mrs Amber Aratema<br>Year: 11 Class: C4<br>Room: S.7<br>Science               | Miss Nancy Wong<br>Year: 11 Class: D2<br>Room: M.2<br>Mathematics for Algebra | Mrs Sherilee Penty<br>Year: 11 Class: E1<br>Room: C.2<br>Economics            | Mrs Ana Perez-Kuroki<br>Year: 11 Class: F1<br>Room: S15<br>Science Extension  |



# Campus Map



## Blocks

Blocks are labelled using a single letter e.g. A Block, B Block, etc.

## Departments

Departments are generally located in the same block.

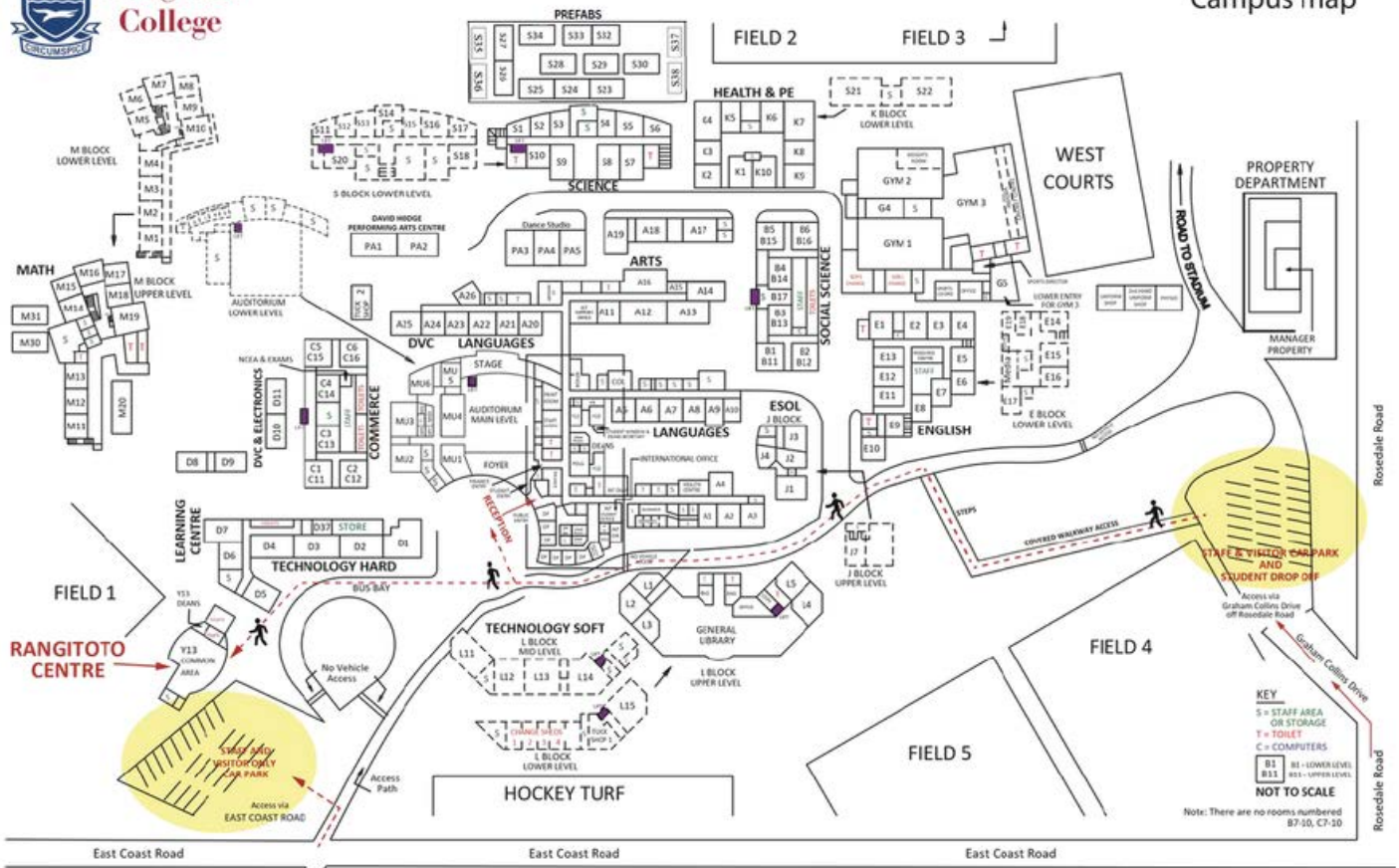
- A Block - Art, Health, Languages, Māori
- B Block - Social Sciences
- C Block - Commerce
- D Block - Learning Support, Technology
- E Block - English
- G Block - PE
- K Block - Social Science and Health
- M Block - Mathematics
- P Block - Dance, Drama
- S Block - Science

## The following are also located in A Block:

- Deans - Finance - Health Centre - Main Office
- Student Window - International Department



Campus map



*Don't worry if you feel a bit lost at first! Within a week or two, you'll know this campus inside out and be finding all the best shortcuts like a local.*

# Junior Uniform (Yr 9 & 10)

## Handy Hints:

- Juniors wear blue shirts and blue jumpers
- You will need a school PE shirt
- We highly recommend buying the school rain jacket
- Black Birkenstocks (or similar) are allowed - but not with socks

## Helpful QR Codes



UNIFORMS

All Year 9-12 Rangitoto College students must wear a school uniform. You can buy a new uniform from our uniform shop located at school. Otherwise, you can buy a second hand uniform from our second-hand uniform shop. This is open every Friday during the lunchbreak and is located next to the tennis courts behind E block.

## Shoes

Plain black leather polishable lace-up shoes: For Health and Safety reasons shoes are required to be sturdy and support the foot and have a heel of approximately 1.5-2cm. Boots, ballet shoes, skate shoes and sport shoes are **NOT** allowed. Black leather shoes are to be worn all year. Black sandals with two buckle straps: (no heel straps) may be worn with skirts and shorts, but not with long trousers or socks. They can also be worn all year-round.

## Junior Girls Uniform:

**Skirt:** Knee length, dark navy poly/wool blend with centre front pleat and side zip (security) pocket. Skirt to be worn on the waist. Skirt length not to be altered, must be worn on the knee.

**Trousers:** Can wear Rangitoto College long trousers.

**Blouse:** Mid-blue, polyester, shaped blouse with College logo on bottom left front hem. To be worn out over skirt.

## Junior Boys Uniform:

**Shorts:** Plain dark navy dress shorts (no front pleats). Expandable waist with zip(security) pocket. College logo on back. To be worn on the waist.

**Trousers:** can wear Rangitoto College long trousers.

**Shirt:** Mid-blue polyester short sleeve shirt. College logo on bottom left front. To be worn out over the shorts.

## Junior PE Uniform:

All Year 9 & 10 Students are required to wear the PE shirt. The shirt is compulsory but can be worn with any plain navy blue or black shorts or leggings.



# Senior Uniforms (Yr 11, 12 & 13)

## Senior Girls Uniform:

**Skirt:** Mid-calf, dark navy poly/wool blend straight skirt with two front pleats and side zip (security) pocket.

**Skirt:** To be worn on the waist. Skirt length not to be altered, must be worn mid-calf.

**Trousers:** Can wear Rangitoto College long trousers.

**Blouse:** White polyester shaped blouse with College logo on bottom left front hem. To be worn out over skirt.

## Senior Boys Uniform:

**Shorts:** Plain, dark navy dress shorts (no front pleats). Expandable waist with zip (security) pocket. College logo on back. To be worn on the waist.

**Trousers:** Can wear Rangitoto College long trousers.

**Shirt:** White polyester shirt with College logo on the bottom left front. To be worn out over the Shorts.

## Year 13 Students:

**Smart-casual clothing is expected** – i.e. not dressed for a day at the beach, no offensive slogans on t-shirts. To judge acceptable length of clothing – hands by sides, shorts/skirt/dress hem-line should be at fingertips or below.



*Your uniform connects you to the Rangitoto community.  
Whenever you are wearing it – even outside of school hours  
- you are representing the college, so please wear it neatly  
and with pride.*

## Handy Hints:

- Seniors wear white shirts and red jumpers
- Black Birkenstocks (or similar) are allowed – but not with socks
- Natural foundation is okay, but eyelash extensions are not permitted (includes Year 13)
- Maximum of 2 plain studs or small hoops per ear
- One small ring, one wrist bracelet, and one thin necklace with a small pendant are allowed. No Pandora bracelets or anklets
- Tattoos must not be visible. Cultural tattoos require Deputy Principal approval

## Helpful QR Codes



UNIFORMS

# Student Behaviour & Expectations

---

Students at Rangitoto College are expected to behave responsibly and accept the discipline and authority of the school. We expect students to behave with courtesy and respect towards each other and towards members of the school staff and visitors.

Here is your quick guide as to what is expected of you as a student at Rangitoto College.

---

## Core Expectations

Our focus is on Optimal Conditions for Learning. This means we focus on warm relationships, daily routines, and taking personal responsibility.

- **Attendance:** Rangitoto College requires that International Students maintain 100% attendance
- **Be Respectful & Kind:** Treat fellow students, staff, and visitors with courtesy.
- **Safety First:** Your actions must never compromise your own safety or the physical and emotional safety of others.
- **Protect the Learning:** Never disrupt the learning of your classmates.
- **Represent Your School:** Act with integrity and pride. Do not behave in a way that brings a bad reputation to the school.

## Digital Device Rules

- **Mobile Phones:** Must be switched off and packed away in your bag before you walk through the school gates. They cannot be used between 8:00 AM and 3:20 PM unless a staff member gives you explicit permission.
- **Laptops & Tablets:** These are for learning only. You cannot use them during break times or before school (8:00 AM–8:40 AM) unless you are studying in the school library.
- **Take Care:** The school operates CCTV for security, but your devices are brought to school at your own risk. The school is not responsible for lost or damaged items.

## Daily Routines & Staying on Campus

- **Stay on Site:** You must remain on the school grounds for the entire school day.
- **Leaving Early:** If you absolutely must leave during the day, you must sign out through the Attendance Office or the Health Centre first.
- **Getting to School:**
  - If you ride a bike or scooter, you must wear a helmet and walk your bike/scooter once you are inside the school grounds.
  - Students are not allowed to park cars on school grounds.
  - For safety, do not have anyone drop you off or pick you up by car at the East Coast Road entrance between 8:00–9:00 AM and 3:00–4:00 PM.

## Uniform & Presentation

Wearing the correct uniform shows pride in your school.

- **Full Uniform:** Must be worn correctly to and from school.
- **Appearance:** You must look tidy, and boys must be clean-shaven.
- **Forgot something?** If you have to wear a non-uniform item for an urgent reason, report to your Dean before school starts. They may be able to lend you the correct item for the day.

*School rules apply from the moment you leave your home in the morning until you return after school. If rules are broken, you may be given an after-school or Saturday detention (your host parents/parents will be notified first).*

# Student Behaviour & Expectations

## Strictly Prohibited Items

Do **not** bring any of the following items to school under any circumstances:

- Chewing gum
- Cigarettes, vaping materials, matches, or lighters
- Alcohol or illegal drugs
- Knives, weapons, or laser lights of any kind
- Firecrackers

## Respect for Property & Environment

- **Keep it Clean:** Put your rubbish in the bin and take care of classrooms, bathrooms, and the school grounds.
- **Hands Off:** Do not take things that belong to others. Teacher desks, offices, and cupboards are strictly off-limits.
- **Report Damage:** If you see something broken or lose an item, report it to the office or a staff member straight away

## Classroom Responsibilities

To get the most out of your classes, make sure to:

- Be on time for all classes and tutor periods.
- Bring all required books and a fully charged laptop/device.
- Only use headphones if your teacher tells you to.
- Do not eat in class unless given permission. No drinks other than water are allowed in any classroom spaces.

*If you are ever unsure about a rule, just  
ask your Dean or the International Team.*

*We are here to help you succeed.*

## *Handy Hints:*

- Put your rubbish in the bin and take care of classrooms, bathrooms, and the school grounds.
- Be on time for all classes and tutor periods.
- No drinks other than water are allowed in any classroom spaces.
- Ask a staff member if you are ever unsure about anything.

# Student Behaviour & Expectations

---

We want every international student at Rangitoto College to thrive and achieve their best. To create a safe and supportive environment for everyone, we ask that students, parents, and caregivers partner with us by committing to uphold the rules and values of our school and local community.

---

## School Rules and Behaviour: What Happens If There Is a Problem?

If an international student does not follow the school rules, misses classes, or breaks homestay rules, the school will take action. The school has the right to decide how to handle each situation case-by-case. Depending on how serious the problem is, the school may use any of the following steps (the school does not have to follow these in order):

### School Warnings and Detentions

For smaller or everyday problems, teachers or staff will talk to you. You may receive:

- A verbal warning or a daily behaviour/attendance report.
- A school detention (this means staying after school, during lunchtime, or Saturday morning with a Teacher, Dean, Deputy Principal, or the Principal).

### Official Written Warnings

If your behaviour does not improve, or if you break an important rule, the school will take formal action. This can include:

- A formal written warning sent to you, your parents at home, and your agent.
- Special rules placed on you, such as an evening curfew (a set time you must be home at night).

### Serious Problems and Leaving the School

For very serious, dangerous, or repeated bad behaviour—whether it happens at school, online, or in your homestay—the school will follow official New Zealand education guidelines and the principles of natural justice (meaning we will listen to your side of the story first). The school reserves the right to use these official actions:

- Stand-down: You are officially removed from school for a few days.
- Suspension: You cannot come to school while the school leadership reviews your case and makes a decision.
- Exclusion or Expulsion: You will have to leave Rangitoto College permanently. This means your student visa will be cancelled, and you will be required to return to your home country immediately.

### Important Notes:

- If you are asked to leave the school because of bad behaviour, no school fees or tuition fees will be refunded to you.
- During any behaviour meetings, you have the right to a support person. The Director of International Students or your homestay parents can attend to support you and assist as your local caregiver representative.

*Enjoy your time at Rangitoto College, focus on your studies, and stay safe. Making respectful choices inside and outside of school ensures a great experience for everyone and keeps you out of trouble.*

# Guidance & Careers Departments

## Counselling Department

The Counselling Department provides a free, private, and confidential service for students at all year levels. Our qualified school counsellors offer a safe space to talk about any school or personal challenges you might face, such as stress, sadness, relationship issues, or feeling overwhelmed.

Our team works to empower students to:

- Make positive decisions and manage change.
- Build healthy relationships.
- Stay focused on their goals and education.
- Navigate difficult times and build resilience.

*Learn more about  
our Guidance  
Department here*



### How to Access Counselling:

**Referrals:** Students can self-refer by booking an appointment online, or they can be referred by teachers, deans, senior management, or parents. To access the [appointment request form](#), students must be logged into their school cloud account.

**Support:** We offer ongoing support and can connect students with specialised outside care if needed. Parents and students are always welcome to contact our team for advice and support.

## Careers Department

At Rangitoto College, our Careers Department is here to spark ambition and empower students to take charge of their future. We provide a supportive environment that equips students with the skills, knowledge, and confidence to succeed in a rapidly changing world.

We provide up-to-date information, advice, and guidance through a comprehensive careers programme, group sessions, and one-on-one support.

### We can help you explore:

- University and tertiary study pathways (domestic and overseas)
- Apprenticeships and employment
- Scholarships
- Subject choices to match your career goals

Students are encouraged to visit the Careers Hub outside of class time.

- **Drop-In Sessions:** Times are advertised weekly in the daily notices and on RangiNET.
- **One-on-One Meetings:** Can be booked through our Drop-In Follow-Up system.



*Learn more about  
our Careers  
Department here*



# Who to go to for Help

---

We have included information below on who to ask for help, and whom you should go to if you need to make a complaint. You can either write your problem/question/complaint down and hand it in, or see the person listed. It usually helps to mention a problem/issue early on when the problem is still small.

| Issue                     | Who can Help                                                                                                                      |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Agents</b>             | Your Agent<br>Director of International Students - Lynda Lidgard                                                                  |
| <b>Homestay/Caregiver</b> | Your Caregiver<br>Accommodation Coordinators<br>Guidance Department                                                               |
| <b>Academic</b>           | Your Teacher or Tutor Teacher<br>The HOD of the Department<br>International Deans - Ms Nutsford & Ms Kim<br>Guidance Department   |
| <b>Social/Personal</b>    | Guidance Department<br>Careers Department<br>International Deans - Ms Nutsford & Ms Kim<br>International Director - Lynda Lidgard |
| <b>Visa Assistance</b>    | Student Services Coordinator - Victoria Craven                                                                                    |
| <b>Insurance/Claims</b>   | Finance Officer - Chantal Burnie                                                                                                  |
| <b>Travel Assistance</b>  | International Accommodation Office                                                                                                |
| <b>Feeling Unwell</b>     | If at school - Nurse at Health Centre<br>(8:40am - 3:30pm)<br>If outside school - Homestay/Caregiver                              |
| <b>Lost Property</b>      | Student Office Window - Mrs Hastie                                                                                                |

# Sports

Sports are seasonal so it is essential to check if the one you are interested in is in fact on while you are here. The schedule of when each sport is on is on our website. Make sure you let us know if you are interested in any activities so we can let the teachers in charge know you are coming.... especially if you are in the top teams / groups in your school or province.

## How to Join a Sports Team

Rangitoto College has many sports on offer to students. If you are interested in playing a sport, check out the Rangitoto College Sport website: <https://www.rangitoto.school.nz/sport/> and talk to the staff in the Sports Office.

Sports fees are not included in the international fees so you will need to pay this separately to the Finance Office.

Some sports require you to be at after school trainings and games that may be held at various venues around the North Shore, so you will need to have plans in place to get yourself to and from the games. You may also need to purchase a sports uniform or equipment, so it is important to find out all the requirements before you sign up for a sport.

## Questions to Ask

- How much are the fees?
- What equipment do I need to have?
- Do I need to purchase a sports uniform
- What day and time are practices and games?
- Where are the practices and games held?

*Sports available at  
Rangitoto College*



# Table of Sports

| SPORT                     | WHEN IS IT OFFERED?                | SCAN HERE TO LEARN MORE                                                             |
|---------------------------|------------------------------------|-------------------------------------------------------------------------------------|
| Athletics & Cross Country | Term 1                             |    |
| Badminton                 | Junior - Term 3<br>Senior - Term 2 |    |
| Basketball                | Terms 2 & 3                        |    |
| Beach Volleyball          | Terms 1 & 4                        |    |
| Cricket                   | Terms 1 & 4                        |    |
| Cycling - Road            | Terms 2 & 3                        |   |
| Equestrian                | Term 1                             |  |
| Fencing                   | All year                           |  |
| Football                  | Terms 2 & 3                        |  |
| Golf                      | Terms 1, 2 & 3                     |  |
| Hockey                    | Terms 2 & 3                        |  |
| Mountain Biking           | Terms 1 & 2                        |  |
| Netball                   | Terms 2 & 3                        |  |
| Orienteering              | Terms 1, 2 & 3                     |  |

## PE Uniform



You are able to use this for Hockey (boys), Football, Volleyball, Touch, Tag, Tennis, Badminton, Table Tennis, Athletics and representing Rangitoto at one day tournaments

## Basketball Uniform



## Netball Uniform



## Hockey Uniform



## Cricket Uniform



## Hockey, Football & Rugby Socks



## Swimming Uniform



*Get involved in sports at  
Rangitoto College as its a  
great way to meet new friends*



# Table of Sports

| SPORT              | WHEN IS IT OFFERED?                          | SCAN HERE TO LEARN MORE                                                             |
|--------------------|----------------------------------------------|-------------------------------------------------------------------------------------|
| Rugby              | Terms 2 & 3                                  |    |
| Sailing / Yachting | Term 2                                       |    |
| Snowsports         | Terms 2 & 3                                  |    |
| Softball           | Term 1                                       |    |
| Squash             | Term 2                                       |    |
| Swimming           | Term 2                                       |   |
| Table Tennis       | Terms 1, 2 & 3                               |  |
| Tennis             | Terms 1 & 4                                  |  |
| Touch & Tag        | Junior - Term 4<br>Senior - Term 1           |  |
| Volleyball         | Junior - Term 4<br>Senior - Term 1           |  |
| Waka Ama           | Term 1                                       |  |
| Water Polo         | Juniors - Terms 2, 3 & 4<br>Seniors - Term 1 |  |
| Weightlifting      | All year                                     |  |
| Wrestling          | All year                                     |  |

## Training Jacket



## Trackpants



## Sports Hoodie



## PREMIER TEAMS ONLY

### Premier Hoodie



Only to be worn by Premier players at games and trainings (or year 13)

### Premier Team Blazer - Compulsory



ALL Premier players are required to wear their "number 1s" either on game day or Friday (if their game is during the weekend). "Number 1s" is full school uniform with a blazer and tie. Blazers can either be purchased or hired from the uniform shop

## Sport Performance Academy (SPA)

Sports performance Academy (SPA) is focussed on long term athlete development integrated with high performance coaching, sport science and training, support networks and exposure to real world experiences.  
<http://www.rangitoto.school.co.nz/sport/sport-performance-academy/>

# Local Sports Clubs

---

A great way to get involved in sport is through local clubs. Each club has a website full of information on what they offer. This may include social and competitive leagues, school holiday programmes and extra trainings.

| CLUB/SPORT                         | PLAYING SEASON                         | SCAN TO SITE                                                                          |
|------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------|
| Bays Athletics Club                | All year round                         |    |
| Harbour Volleyball Beach - Social  | Register Term 3<br>Play Term 4         |    |
| Harbour Volleyball Indoor - Social | Register Term 1<br>Play Term 2         |  |
| Mairangi Bay Tennis Club           | Terms 1 & 4                            |  |
| Hockey                             | March - September                      |  |
| North Shore Rugby Football Club    | Registrations: Term 1                  |  |
| Takapuna Football Club             | Register: Term 1<br>Programme in April |  |

# Cultural & Performing Arts

Performing Arts at Rangitoto College is huge for opportunities. Music, Drama and Dance are all included in this group with a number of staff members passionately running these programmes to the highest level. The administration team based in the A Block (MUSIC) can help you get involved in whatever groups you wish.

## Music

There is nothing quite like the Music Department at Rangitoto College. Our classrooms and teaching studios are constantly alive with rehearsals, music lessons and performances. Whether you are a beginner bass player, a confident singer or a virtuoso saxophonist, you can get involved in the huge range of activities and opportunities offered.

## Dance

Our Dance department truly delivers an excellent education. With a purpose-built studio consisting of sprung floors, a full lighting rig and top quality sound system, students are provided with a space in which to explore a myriad of genres from teachers who are at the top in their respective genres.

## Drama

Drama as a curriculum subject is not solely about creating actors, directors, writers or designers but rather socially aware young people who can engage with a rapidly changing world. The Drama experience allows students to develop inter - and intra-personal skills, team building skills and social and emotional literacy skills.

*Performing Arts  
available at Rangitoto  
College*



# Clubs & Activities

At Rangitoto College, learning goes way beyond the classroom walls. Joining a club, group, or sports team is one of the fastest and most exciting ways to make lifelong friends, practice your English, and experience true Kiwi school spirit!

Keep an eye out for the big clubs and sports introduction sign-ups, check the Daily Notices, or talk to the International Team to help you get connected. Don't be shy to give something new a go!

## Here is a small taste of what you can get involved in:

- **Cultural & Heritage Groups:** Celebrate and share traditions in groups like Kapa Haka (traditional Māori performing arts), Pasifika Club, the Indian Cultural Club, South Asian Society Dance, or the Korean and Chinese Mentoring Clubs.
- **Major Cultural Events:** Be a part of the famous Chinese Night or Korean Night festivals, or get involved in Cultural Diversity Week.
- **Creative & Hobby Clubs:** Dive into your passions with the Anime Club, Social Art Spot, Ecorigami (environmental origami), Creative Writing, Chess Club, or the Scale Model Club.
- **Performing Arts:** If you love the stage, you can join massive musical productions, various Rock Bands, Dance Troupes (from Hip Hop to Ballet), or audition for elite Choirs and Orchestras.
- **Global & Service Groups:** Make a difference with Amnesty International, the Environmental Club, Red Cross, or UNICEF groups.

*Cultural Groups & Clubs  
available at Rangitoto  
College*



# Frequently Asked Questions

---

## **Can I arrive a few days late for the start of the term?**

No, late arrivals are not allowed. The orientation programme during the first few days is vital for fitting into school life. The school recommends arriving just a couple of days before school starts.

## **How do I get from the airport to my accommodation?**

Rangitoto College will arrange an airport transfer to pick you up from Auckland International Airport and take you directly to your homestay. Once you exit into the main arrivals hall, a driver will be waiting on the left holding a sign with your name on it.

## **What happens if I get lost or have an emergency at the airport?**

If you get lost, you should not leave the airport. Instead, call **0800 563 263**, which is the free, 24-hour emergency number for Rangitoto College International Students.

## **What should I bring on my first day of school?**

You need to bring your laptop, a packed lunch, snacks, a water bottle, a pen, and a notepad.

## **Do I need to buy textbooks and stationery before I arrive?**

**Textbooks:** No, international students do not have to pay for textbooks as they are already included in your tuition fees.

**Stationery:** You will receive a stationery list for each subject on your first day. It is recommended to buy your stationery only after your subjects have been confirmed.

## **What kind of digital device should I bring to school?**

All students must bring their own device for online work and homework. Laptops, Chromebooks, or notebooks are highly recommended. Tablets and iPads are not recommended as they lack the necessary functionality for schoolwork.

## **Are there rules regarding mobile phones at school?**

Yes. Mobile phones must be switched off and packed away in your bag before walking through the school gates. They cannot be used between 8:00 AM and 3:20 PM unless explicit permission is given by a staff member.

## **What is the difference between the Junior and Senior uniforms?**

**Junior Uniform (Years 9 & 10):** Features mid-blue shirts/blouses and blue jumpers.

**Senior Uniform (Years 11, 12 & 13):** Features white shirts/blouses and red jumpers.

**Year 13 students:** are permitted to wear smart-casual workplace attire.

## **What are the rules regarding jewellery and appearance?**

Students can wear up to two small studs or sleepers per ear, one thin gold/silver short chain necklace with a small pendant, one small ring, and one bangle or bracelet (Pandora bracelets are not permitted).

Visible tattoos are not allowed unless they have approved cultural significance. Natural-look foundation is permitted, but eyelash extensions are strictly prohibited.

## **What is the difference between a Homestay and a Designated Caregiver (DCG)?**

**Homestay:** You live with a carefully selected New Zealand family who treats you as a member of the family and provides daily meals, bedding, and laundry facilities. Fees are paid through the school.

**Designated Caregiver (DCG):** This is a private arrangement where you live with a relative or close family friend. Your parents pay the DCG directly, though the school must still visit and approve the home.

## **How much money should I bring and do I open a bank account?**

We recommend students allow around \$100 - \$150 per week for spending. Some students open bank accounts and your family and the International office can help you do this.

## **Can I travel on overnight trips or out of Auckland?**

Unsupervised overnight trips are strictly prohibited. For any supervised overnight travel (unless organised by the school or your host family), you must get permission from the international accommodation team and have a travel permission form signed by your natural parents. Day trips outside of Auckland in a car with other teenagers are also not allowed; you must be accompanied by a responsible adult who has held a full license for more than two years.

# Frequently Asked Questions

---

## **What are the operating hours of the International Office, and where can I find them?**

The international office is located in A Block and is open to students from 8:00am to 4:30pm Monday to Friday, including school holidays.

## **Who should I contact if I need help with my student visa or insurance claims?**

- **For Visa Assistance:** you can contact the Student Services Coordinator, Victoria Craven, at [admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz).
- **For Insurance and Claims:** you should contact the International Finance Officer, Chantal Burnie, at [finance@rangiworld.co.nz](mailto:finance@rangiworld.co.nz).

## **Are there staff members who speak my native language?**

Yes, Rangitoto College provides first-language support for Chinese and Korean students:

- **Chinese First Language Support:** Ivy Lin ([chinese.support@rangiworld.co.nz](mailto:chinese.support@rangiworld.co.nz))
- **Korean First Language Support:** Leah Kim ([korean.support@rangiworld.co.nz](mailto:korean.support@rangiworld.co.nz))

## **What should I do if I feel unwell during school hours?**

You should advise your classroom teacher, who will write you a note to visit the school Health Centre located next to the International Department. The school nurse will assess whether you need to rest, return to class, go to a doctor, or go home.

## **Does the school provide sports injury management or physiotherapy?**

Yes, the school offers an on-site physiotherapy service. Free initial assessments are available daily before school from 8:00 AM to 8:40 AM without an appointment.

## **What are the requirements if I need to take prescription medication at school?**

Prescription medication must be handed over to the Health Centre. It must be in its original packaging with a pharmacy label (preferably written in English) showing your name, the medication name, dose, expiry date, and the reason for its use.

## **What meals is my host family required to provide?**

Your host family (whether a Homestay or a Designated Caregiver) must provide all daily meals, which includes breakfast, lunch, dinner, and some snacks.

## **How do I get cheaper bus fares in Auckland?**

You should purchase an AT HOP card and register it online to apply for student discounts. You will need to use your official Rangitoto College student ID card as proof of eligibility when registering, which you will receive 1–2 weeks after arriving.

## **When can I access the school gear locker for my sports equipment?**

Students are responsible for managing their own gear and can only access the gear locker during designated times:

- Morning: 8:00 AM – 8:40 AM
- Lunch: 2:00 PM – 2:10 PM
- After school: 3:20 PM – 3:30 PM

## **Am I allowed to have sleepovers with other international students?**

Yes, you are allowed to have sleepovers with other international students staying with Rangitoto College homestay families. However, your homestay family must first contact the other host family to confirm, and they must email the International Department to notify them of the overnight stay.

## **What are the school's strict rules regarding smoking, vaping, and alcohol?**

It is illegal in New Zealand to purchase alcohol, cigarettes, or vaping materials if you are under 18 years old.

It is strictly against school rules to smoke, vape, or consume alcohol. Getting involved with the police for these actions can put your visa and school enrolment at risk of termination.

## **How do I report an absence if I am sick?**

Your homestay family, caregiver, or parent must submit your absence with a reason through the Parent Portal. Alternatively, they can email the Attendance Officer directly at [absence@rangitoto.school.nz](mailto:absence@rangitoto.school.nz). If an absence is left unexplained, you will be marked as Truant and a detention will be issued.

## **Am I allowed to drive a car while studying at Rangitoto College?**

No. You are not allowed to drive or own a motor vehicle or motorbike while enrolled as an international student at the college.

# Rangitoto College Socials

---

## Rangitoto College MAIN ACCOUNT



[@rangitoto\\_college/](#)



[@rangitotocol\\_official/](#)

## Rangitoto College INTERNATIONAL



[@rangitoto\\_college\\_int](#)



[@rangitotoi\\_nternational](#)

## Rangitoto College PERFORMING ARTS



[@rangitoto\\_performingarts](#)



[@performingarts\\_rangitotocollege](#)

## Rangitoto College SPORT



[@rangitoto\\_sport](#)



[@rangitotocollege\\_sports](#)

## Rangitoto College LIBRARY



[@rangitotocollegelibrary](#)



*Follow our socials  
to stay up to  
date with  
everything  
happening  
around campus!*







# Rangitoto College

**Great opportunities, Great students**

Ph: +64 9 477 0150

[admin@rangiworld.co.nz](mailto:admin@rangiworld.co.nz)

[www.rangitoto.school.nz/international](http://www.rangitoto.school.nz/international)

**Rangitoto College**

564 East Coast Road, Mairangi Bay, Auckland 0630, New Zealand