Parent Portal – Fee Payment



Sign In to the PARENT PORTAL on our website www.rangitoto.school.nz

If you do not know your username or password, please go to <u>https://recover.rangitoto.school.nz</u> Provide your email address as registered with the school.

Online Fee Payment

• Pay Student Fee - Pay outstanding amounts and other payments

Click Pay Student Fee

This allows you to pay amounts which are outstanding and make other payments e.g. sports or seasonal tickets.

Payments								Logged in as	<u>ڻ</u>
GENERAL CREDITS	1	\$80.00	— C	outstanding Amount				Do not	use this box
OUTSTANDING AMOUNT	2	\$508.00	Indi	vidually select outstanding amour	its OR 📕 Pay all outstand	ling amounts OR 1	/lake a partial payr	ment of amount (.00
OTHER PAYMENTS	3								
Select to pay all	outstanding am	ounts \$508.00		Description	Student	Year	Date	Amount	Amount to Pay
Summary				Parent Donation 2019		12	11/02/2019	275.00	0.00
	Current	Selected to	4	ID cards		12	11/02/2019	8.00	0.00 4
	amounts	рау		Parent Donation 2019		10	11/02/2019	225.00	0.00
Total Credits	80.00	0.00				-			
Total Outstanding Amount	508.00	0.00							
Total Other Payments		0.00							
Net Amount	428.00	0.00							
A		0.00							

1	GENERAL CREDITS	Shows any credits attached to the student/s in the family. These may include overpayment, discounts, rebates or refunds applied to the students account.
2	OUTSTANDING AMOUNT	Shows any current charge applied to the student/s account.
3	OTHER PAYMENTS	Shows sport related expenses, seasonal tickets, hoodies etc. To make payments for these items, select 'Other Payments' and follow step 4, followed with payment instructions on next page.
4	Partial Payments	Please select your desired payment by ticking the box — . To make a partial payment, correct the 'Amount to Pay' value.

Payment Instructions

You may pay by debit/credit card or account to account transfers.

Payments								Logged in as	Ċ
GENERAL CREDITS		\$80.00		Outstanding Amount				Do not	use this box
OUTSTANDING AMOUNT		\$508.00	Ir	ndividually select outstanding amour	nts 🛛 OR 📕 Pay all outstan	ding amounts OR	Make a partial pay	ment of amount	0.00
OTHER PAYMENTS									
Select to pay all o	outstanding am	ounts \$508.00		Description	Student	Year	Date	Amount	Amount to Pay
Summary		(1	Parent Donation 2019		12	11/02/2019	275.00	275.00
	Current	Selected to	0	ID cards		12	11/02/2019	8.00	0.00
	amounts	рау	-	Parent Donation 2019		10	11/02/2019	225.00	0.00
Total Credits	80.00	80.00		_		-			0.00
Total Outstanding Amount	508.00	275.00							
Total Other Payments		0.00	0	nce the item is cl	hosen 1 nl	ease cont	firm the	navment	t amount 2
Net Amount	428.00	195.00			, pr			payment	
Amount to pay today		195.00	cl	ick 'Proceed to C	onfirmatior	n Page' 🤄	button	to proc	eed the payr
3 = Pr	oceed to Confir	mation Page							

Please click 'Confirm Payment' button to confirm selected payment

CREDITS	\$80.00	🚍 Outstanding Amount				
OUTSTANDING AMOUNT	\$275.00	Description	Student	Year	Date	Amount
E Summary		Parent Donation 2019	Is	12	11/02/2019	275.00
Total Credits	80.00					
Total Outstanding Amount	275.00					
Amount to pay today	195.00					
Sack	Confirm Payment					
🕼 dps paymentexpress	Privacy Policy					

Once you have clicked the 'Confirm Payment' button, please enter required details and click Submit to



* Processing is completed when you are returned back to the PC School screen.

DO NOT close your browser until you see the PCSchool screen.