## Parent Portal - Debtor Dashboard



Sign In to the PARENT PORTAL on our website www.rangitoto.school.nz

If you do not know your username or password, please go to <a href="https://recover.rangitoto.school.nz">https://recover.rangitoto.school.nz</a>
Provide your email address as registered with the school.

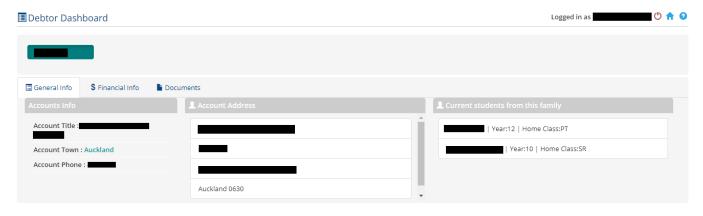
## Account Information

· Debtor dashboard - View general and financial information.

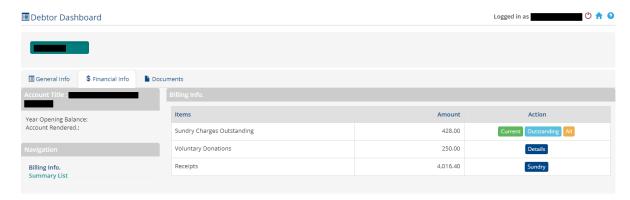
Click **Debtor dashboard** 

This allows you to see your account, billing and receipt information.

- **General Info tab**: shows account detail and billing address. If there are any changes to your details, please email info@rangitoto.school.nz



Financial Info tab: allows you to see billing information, showing both outstanding items and items that have been paid (receipts). This is for viewing purposes only.
 Payments can be made on Online Fee Payment – Pay Student Fee.



- **Documents tab**: allows you to see and download all the Payment and Donation Receipts that have been paid. There is an option to print.

Donation Receipts are for the Financial Year Ending 31st March.

