



22 October 2021

Privacy Statement: Vaccination Register (Eligible Students)

Purpose

The purpose of this privacy statement is to inform you about how we will collect, store, use and share student personal information for the purposes of our Eligible Student Vaccination Register.

Why are we collecting your personal information?

Under the Covid-19 Public Health Response (Vaccinations) Order 2021 (the Order) secondary schools are required to maintain an up-to-date register with the vaccine status of all eligible students.

How we will use student personal information?

Student vaccination status information will enable us to know the vaccination status of all eligible students to ensure we are complying with the Order, and in the case of an outbreak, respond accordingly.

What personal information will be collected?

We will be asking for the following personal information:

- Not Vaccinated
 - Medical exemption (Date of Exemption or No Documentation Available)
- No Information Provided by student (Not selected box)
- Partially vaccinated (Date of Dose 1)
- Fully vaccinated (Dates of Dose 1 and 2)

Where no information is provided a student's record in the Vaccine Register will note that no information has been provided.

How will we keep student personal information safe?

It is important that we keep student vaccination information safe and secure. We maintain a secure environment for the protection of all personal information we hold and use appropriate security safeguards to protect information from loss, unauthorised access, use, or disclosure.

Only authorised staff will have access to the Vaccination Register, and access to the information in the Vaccination Register will only be for authorised purposes.

Sharing of student personal information

We will not share student personal information unless we are required or authorised to do so by law.

In the situation of an outbreak, we may share student personal information with a Public Health Authority for the purposes of planning and implementing appropriate public health responses. Where possible we will only disclose aggregate level information.

We may disclose aggregate level information to the Ministry of Health and the Ministry of Education to assist those agencies monitor and plan covid 19 responses. Students will not be identified in any disclosure of information to these agencies.

How long will we keep student personal information?

We will not keep student information for longer than is required for the purposes stated above.

Student rights under the Privacy Act 2020

Under the Privacy Act, you have the right to request a copy of, and correction to, any personal information held by us. You can do this by emailing info@rangitoto.school.nz or calling Rangitoto College on 09 4770150.